

SinoPac Holdings Co., Ltd.

Information Security Committee Setup Procedures

- Not formulated in accordance with external regulations
- Formulated in accordance with external regulations

Formulating Unit: Information Division

Approval Level: Board of Directors

- Article 1. To effectively promote information security, an information security committee (herein referred to as the “Committee”) is set up in accordance with Article 4 of the Company’s “Information Security Policy,” to be in charge of the promotion and governance of information security, supervision, and management of information security risk.
- Article 2. The convener of the Committee shall be the President or a senior executive delegated by the President, and the committee members shall comprise of the Head of Legal & Compliance Division, Head of Risk Management Division, Head of Digital & Technology Division, and information security related supervisors of the subsidiaries, and the meetings shall be attended by the chief auditor. The convener may base on actual requirements, delegate appropriate management personnel to be the convener.
- Article 3. The Committee may have an executive secretary or steering group, delegated by the convener, to be in charge of the coordination, planning, and execution of tasks of the Committee.
- Article 4. The roles of the Committee are as follows:
1. Review of information security policies and methods.
 2. Inspection and review of information security management system.
 3. Raising awareness of information security and review of the training program.
 4. Evaluation and negotiation of information security infrastructure.
 5. Other matters regarding information security management.
- Article 5. The Committee shall conduct at least one meeting half-yearly and may hold meetings when required. The meeting is chaired by the convener. If the convener is unable to chair the meeting for any reason, a representative may be delegated to chair the meeting.
- The Committee may invite personnel from business related units to attend the meeting.
- Article 6. The Procedures is effective upon approval by the board of directors, the same applies in the event of amendments.

Approved in the 9th meeting by the 6th Board of Directors on September 21, 2018
Amended in the 3th meeting by the 7th Board of Directors on June 19, 2020